



JOB OPPORTUNITY

Elizabeth Metis Settlement Library
Part-time Temporary Library Assistant

Elizabeth Metis Settlement Library Board is currently seeking applications for one (1) part time temporary library assistant.

Key Responsibilities:

- Must be able to work flexible hours.
- Community engagement through library events and workshops.
- Assist in the expansion of the library's collection
- Contribution to the maintenance of user-friendly digital platforms.
- Assists library staff in reshelving returned library materials in the correct order.
- Maintaining a clean and sanitary building
- Any other duties as requested by the Library Manager.

Qualifications:

- Open to anybody who wants to gain job skills and work experience.
- Must be able to commit to 10-15 hours per week

How to apply:

- Submit your resume to lswan@emslibrary.ca or
- Drop off at the Library/ Seniors Center or at the administration office.

Application Deadline - October 30, 2025