

RESIDENTIAL RENTAL APPLICATION

Date of Application ; _____

For inquiries about the rental property, please contact Sharna Collins - Elizabeth Housing Authority at:
Phone: (780) 594-5026

PLEASE BE ADVISED THAT THERE IS A **\$50.00** APPLICATION FEE

* Application fee is only needed once and no need to reapply only update if information changes

* Applicant will be notified for more information if needed and a letter will be sent/or phone call for approval

RENTAL PROPERTY

Rental Property Address: Elizabeth Metis Settlement, AB

Date of Availability: _____

Type of Lease Term: Month-to-Month

Monthly Rent Payment: \$850.00

Initial Security Deposit: \$850.00

* SECURITY DEPOSIT AND FIRST MONTH'S RENT MUST BE PAID UPON APPROVAL BEFORE MOVE-IN (\$1700.00)

APPLICANT'S PERSONAL INFORMATION

Name: _____

Email Address: _____

Home Phone: (_____) _____ Alternative Phone: (_____) _____

Date of Birth: _____

Elizabeth Metis Settlement Membership number: _____ (please provide membership number or copy of membership identification)

Are you in arrears with Elizabeth Metis Settlement from previous years? YES or NO (if so, please provide details)

Dependants : Name(s) and Date of Birth(s)

_____	_____
_____	_____
_____	_____

CO-APPLICANT'S PERSONAL INFORMATION *(if applicable)*

Name: _____

Email Address: _____

Home Phone: (_____) _____ Alternative Phone: (_____) _____

Date of Birth: _____

Elizabeth Metis Settlement Membership number: _____ If applicable (please provide membership number or copy of membership identification)

OTHER OCCUPANTS' INFORMATION *(if applicable)*

Name: _____

Relation to Applicant: _____ Date of Birth: _____

Name: _____

Relation to Applicant: _____ Date of Birth: _____

RENTAL HISTORY

I. Current Residence

Current Address: _____

How long have you been residing at this address? _____

Monthly Rent: _____

Landlord's Name: _____

Landlord's Contact Number: _____

Reason(s) for leaving this property: _____

II. Previous Residence (If applicable)

Previous Address: _____

How long did you stay at this address? _____

Monthly Rent: _____

Landlord's Name: _____

Landlord's Contact Number: _____

Reason(s) for leaving this property:

Have you ever been evicted from a rental residence? Yes No

Have you missed two or more rental payments in the past 12 months? Yes No

Have you ever refused to pay rent when due? Yes No

If you have answered YES to any of the above, please state your reasons and/or circumstances:

EMPLOYMENT DETAILS

I. Current Employment

Employment Status: [] Full-Time [] Part-time [] Student [] Unemployed [] Retired

Current Employer: _____

Supervisor's Name: _____

Phone: _____

Job Title: _____

Date Hired: _____

Monthly Income:\$ _____

Other Sources of Income: (please provide Information to verify income)

II. Previous Employment

Previous Employer (if any): _____

Supervisor's Name: _____

Phone: _____

Job Title: _____

Period of Employment: _____

PROOF OF INCOME

The applicant is required to attach proof of their income to this rental application form. Acceptable documentation includes pay stubs, employer's letter/certificate, bank statements or copies of the previous year's tax return.

CRIMINAL BACKGROUND CHECK AUTHORIZATION

Do you consent to a criminal check? Yes No
Is there anything that we may find in our **criminal** check that you want to comment on?

ADDITIONAL INFORMATION

I. PETS

The Landlord does not allow pets in the rental property.

II. SMOKING

The Landlord does not allow smoking of cigarettes in the rental property.

The Landlord does not allow smoking of marijuana in the rental property.

III. WATERBEDS

The Landlord does not allow the use of waterbeds on the premises.

IV. PARKING

The rental property includes 2 Parking Stalls for the tenant's use.

Will you bring a vehicle?

Yes No

APPLICATION CHECKLIST

- Proof of income documents
- Membership number or copy of Identification (i.e. Metis Card)
- Application fully completed
- Declaration signed by all applicants
- \$50.00 application fee paid

I declare that the information I have provided is true and correct, and contain no misrepresentations. If misrepresentations are found after a residential lease agreement is entered into between the Landlord and Applicant, the Landlord shall have the option to terminate the residential lease agreement and seek all available remedies.

The Applicant authorizes the Landlord to verify all references and facts, including but not limited to current and previous landlords, employers and personal references. The Applicant understands that incomplete or incorrect information provided in the application may cause a delay in processing or may result in the denial of application.

Applicant's Signature _____

Date _____

Co-Applicant's Signature _____

Date _____