

POLICY NAME	ELIZABETH METIS SETTLEMENT CRITICAL ILLNESS ASSISTANCE POLICY
POLICY NUMBER	CIA2026-01
COUNCIL MOTION NO.	
EFFECTIVE DATE	

PURPOSE

The purpose of this Policy is to provide financial assistance to resident members of the Elizabeth Métis Settlement who have been diagnosed with a critical illness, allowing for an expedited, case-by-case administrative review to ensure support is provided in a timely manner.

DEFINITIONS

“Administrator” The person appointed by Council as the head of Administration.

“Applicant” A resident member of the Elizabeth Métis Settlement submitting a request for critical illness assistance.

“Critical Illness” A health condition officially diagnosed by a licensed medical practitioner, including but not limited to Cancer, Stroke, Heart Attack, Surgery, and Dialysis.

“Family & Children Services Director” The Settlement Director in charge of community services.

“Medical Documentation” Current, official diagnostic documentation or a formal statement from a licensed physician confirming the diagnosis of a critical illness.

ELIGIBILITY

1. Must be a residing member of the Elizabeth Métis Settlement.
2. The applicant must provide current, official medical documentation confirming a diagnosis of a critical illness, including but not limited to:
 - Cancer
 - Stroke
 - Heart Attack
 - Surgery
 - Dialysis
3. This policy applies to members regardless of whether the diagnosis occurred before or after the effective date of this policy.

FUNDING AND PROCEDURE

1. All applications for assistance shall be considered by Administrator on a case-by-case basis to determine the appropriate level of funding.

2. The request for assistance must be submitted to the Family & Children Services Director, accompanied by current medical documentation.
3. The Administrator will facilitate the review and shall provide the final approval for any funding provided under this policy.
4. As this is a case-by-case assessment, there is no mandatory survival period; assistance may be considered immediately upon receipt of required medical documentation.

MEDICAL ASSISTANCE PROCEDURES

1. **Application:** The Applicant must submit a formal request for assistance to the Family & Children Services Director, along with current Medical Documentation.
2. **Verification:** The Family & Children Services Director will review the submission to verify residency and the completeness of the required medical documentation.
3. **Administrative Decision:** The Family & Children Services Director will forward the application to the Administrator, who has the authority to make an immediate, final decision on the request.
4. **Disbursement:** Upon approval by the Administrator, the Administration office will coordinate the immediate disbursement of funds to the Applicant.

Approved this 12th day of May, 2026 at a duly called Regular Council Meeting.

ELIZABETH METIS SETTLEMENT



Leah Quinn, Chair



Sharna Collins, Administrator